


**Thornbury Parish Council AGM minutes May 9<sup>th</sup> 2018 at St.Peter's Church 8pm.**

<b>Present</b>	K.Hutchings, T.Jollow, T.Priest, C.Ward. Ms.G.Tabor, L.Priest, T.J.Priest. G.Lee, L.Serra, P.Taylor, M.Galley Taylor, P.Hackett.	
<b>Apologies</b>	S.Sanders.	
<b>Item</b>		<b>Action</b>
<b>Election of officers.</b>	Keith Hutchings elected Chairman, proposer G.T. seconder L.P. Vice Chairman Gaye Tabor, proposer C.W. seconder T.P. Clerk Thelma Priest, proposer L.P. seconder T.J.	
<b>Minutes.</b> <b>Matters arising from the minutes.</b>	These had been sent to all councillors and taken as read. None	Chairman signed as a true record.
<b>EmmaTomkies.PCSO.</b>	<p>Emma gave an update on the report of thefts and dog worrying in this area. She brought a 'Selecta D/WA' pack which can be used to 'mark' and later in case of theft, identify many different items, cost £20 available from, Emma.TOMKIES@devonandcornwall.pnn.police.com</p> <p>A question was raised as to whether if a Parish has a 'Neighbourhood Watch' scheme the residents could be entitled to a reduced insurance premium, she would be looking further into this.</p> <p>Comments were made on the amount of litter thrown away on the verges which seems to be increasing. If possible a PCSO would be attending our 'Fun Day'.</p>	
<b>Public comments.</b>  <b>Councillor Hackett.</b>	<p>G.Lee stated that a disused well at Lower Woodacott could be a hazard as it had no cover, also some damage was being caused to the road where building works are taking place, clerk to notify the Highways and try to find the owner of the well.</p> <p>He commented on the dwindling number of PCSO's allocated to Devon and Cornwall, confirming that these officers were an integral part of the Police Force.</p> <p>Refuse collection would be changing in early June, residents had already been informed of these Road Show dates at neighbouring villages.</p> <p>The Local Plan is nearing Ratification.</p> <p>A 'New Homes Project had been set up, he can be contacted for any help in this matter.</p>	
<b>T.P.Plan.</b>	<p>M.G.T's progress on splitting the two accounts is nearly complete.</p> <p>Suggestion had been raised whether T.P.C. should have a Neighbourhood Plan, G.T would be obtaining further information on this.</p> <p>Big Lunch on June 3<sup>rd</sup>, plans all moving forward and it was proposed by G.T. and seconded by T.P. that T.P.C. could contribute some funding if needed, Raffle prizes would be welcome, councillors were urged to support this event.</p>	
<b>Thornbury's Road Warden.</b>	<p>P.Taylor updated the excellent progress made filling in some of the Hamlet's pot holes with many more having been surveyed and will be dealt with in due course.</p> <p>£710 has been allocated from DCC Highways Community Enhancement Fund for materials [instarmac pot hole</p>	

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	<p>fillers], road work signs, hi-vis jackets and tools, £355 from Devon Communities Together, for flood defence &amp; response equipment ie, four road signs, four hi-vis jackets and fifty sandbags, he is looking into making another grant request to HCEF in the next quarter to apply for a 'whacker plate' for the parish.</p> <p>T.P.C. has now been notified that the Lashbrook area repair work by Highways has been put on hold until funding becomes available, our Road Warden has made some improvements to make that area passable with caution.</p> <p>T.P.C.'s Emergency Plan, this has been updated by Paul and Meg, councillors would like to convey their thanks for all their time spent regarding this, it will be included in the next issue of the 'Tatler' as a separate A3 leaflet, giving advice on being prepared for emergencies with useful contact numbers, this is being paid for by the CDT grant money with no cost to T.P.C. or the Tatler.</p> <p>Cheque to be signed £478.65 to P.Taylor for his purchase of signs etc to use in his role of Road Warden in the Hamlets,</p>	
<p>Fun day July 21st.</p>	<p>It has been suggested that local societies could be asked to attend, clerk has suggested various ones and it was resolved that she would contact them.</p> <p>Also the committee has agreed to divide the proceeds from this day between St.Peter's Church, T.P.C. and towards purchasing a Defibrillator for Thornbury Hamlets.</p>	
<p>Polling Station venue for May elections 2019</p>	<p>Clerk and Philip Hackett had contacted Torridge suggesting that Windy Cross [by kind permission of Mr. &amp; Mrs. L. Hughes] could be used, this would cost our council in the region of £3,000- £4,000, therefore it was resolved the clerk would contact Torridge Elections Department to find the requirements needed for a polling station at Thornbury Holiday Park.</p>	
<p>Defibrillator purchase.</p>	<p>Councillors had been sent an updated purchase price regarding one for Thornbury and it was proposed by L.P. and seconded by T.P. for the clerk to purchase a Heartsine 360 P Automatic Defibrillator and a Rotaid Solid Plus Heat Wall Cabinet and that T.P.C. would provide funding for the small amount of shortfall funding needed, L.P. would be contacting an electrician to get quotes for installation.</p>	
<p>Correspondence for discussion; changes to the 2017-18 Audit for Local Councils, clerk had contacted Sarah Gay with all relevant information. The Governance Statement was discussed and approved as were the other relevant forms and J.Bond would be asked to be our Internal Auditor. Clerk would be verifying with S B A the section 2 Accounting Statements whether in the 'local councils only' box applies to our Parish Council, or just Local Councils Ethical Standards in Local Government, Jamie Hollis has yet to update councils as this procedure is still in draft form.</p> <p>TTVS; membership, at this present time it was resolved not to apply for membership.</p> <p>DALC; cheque to be signed £70.82.</p> <p>AOB. Precept first instalment had been credited to T.P.C's account.</p> <p>Letter from the Methodist Church discussed and it was resolved the clerk would reply stating that Thornbury would not be interested in purchasing Woodacott Chapel.</p> <p>T.Clark had written thanking the council for their donation of £50 towards a supplementary tree for that area, this has been planted and is growing well.</p>		

A.K. Hutchings  8/8/18