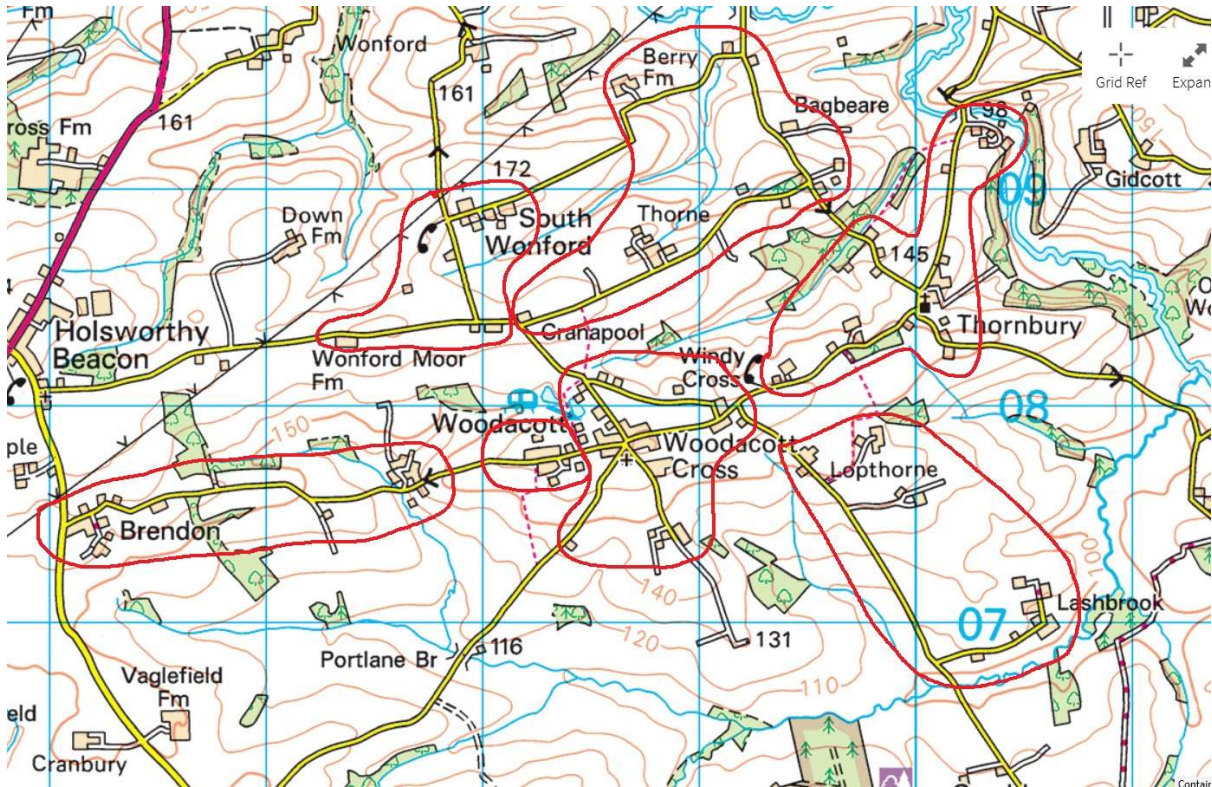


Community Emergency Plan

Thornbury Parish Council



For the Hamlets of Brendon, Lashbrook, South Wonford, Thornbury and Woodacott

Version 1.1
May 2018

Thornbury Parish Emergency Plan

1. Introduction

Thornbury Parish Council (TPC) has produced this Community Emergency Plan to set out the actions that would be taken, alongside the emergency services, in the event of an emergency here in the parish. It includes contact lists and some self-help advice.

The Thornbury Community Response Team (CRT) has been formed to assist both the activation of this plan and the emergency responders wherever possible, prior to, during and after an emergency.

The aim of this plan is to increase community resilience through developing a robust coordinated approach that complements the work of emergency responders.

The objectives of this plan are to:

- Identify risks to the community
- Identify strategies to reduce and respond to an emergency, including warning the community
- Identify vulnerable people within the community
- Identify community resources available during an emergency
- Provide contact details for the CRT, community resources, the emergency services and local authorities
- Provide information and assistance to the emergency services when they arrive and throughout the event

A copy of this plan can also be downloaded in pdf format from our website at:

www.thornburyhamlets.com/plans/emergency-plan/

2. Responsibilities

The role of the **Community Response Team Coordinator** is to:

- Write and publish the Community Emergency Plan
- Regularly review and update the Plan
- Report annually to the community telling them if the plan has been activated and if any members have changed
- Be a focal point for the community
- Maintain communication and be the main contact for local authorities and the emergency services
- Tell the appropriate authorities and individuals
- Communicate important messages to the community, via local media (newsletters, online)
- Involve all CRT members in the planning and response process, and give them tasks
- Activate resources when needed

All members of the **Community Response Team** should:

- Live in the community
- Have good local knowledge
- Have the support, and speak on behalf of, the community
- Provide vulnerable people with additional support
- Maintain communications within the community and with local authorities

- Check confidentiality is maintained where needed
- Create a 'grab bag' containing the plan and any suitable clothing/equipment
- Have enough knowledge of the plan to act as coordinator
- Support the coordinator in their tasks

3. Liaison with Neighbouring Councils

The CRT Coordinator will maintain regular contact with other adjacent parish councils and ensure that our contact list is up to date.

4. Plan Maintenance

The CRT should meet every year to review the plan and check contact numbers are correct or are updated. When sending out updated versions of the plan it is important to ensure that an updated version number and dated are added to the cover for reference, and the old versions are destroyed. For the distribution list, see Annex G.

5. Emergency Scenarios

Whilst we normally expect the emergency services to react quickly to any incident, this may take time, as you may not be able to immediately contact them if phone lines or mobile masts are down or if they are overstretched or physically prevented from getting to Thornbury. Examples include:

- Extended Power Cuts
- Village cut off by snow and ice, flooding or major tree falls following storms
- Major road traffic incident within the village, e.g. a tanker explosion or an air crash
- Flu pandemic
- Major animal disease
- Security Emergency
- Localised flooding (see below)

In these circumstances, the CRT will work with the community to assist where possible.

6. Flooding

The government's flood warning service classifies Thornbury as "an area at very low risk of flooding" due to the absence of major watercourses or a flood plain area. Localised flooding to roads and specific properties may occur during periods of persistent rain. TPC aims to hold stocks of sandbags and flood warning signs to mitigate the effects of such flooding.

7. Emergency Contacts

The first point of contact should always be the appropriate emergency service.

Fire, Police or Ambulance in emergency:	999
Police (non-emergency):	101

For individual and non-critical responses:

Holsworthy Medical Centre:	01409 253 692
Devon Doctors out of hours:	111
Minor Injuries Unit, Stratton:	01288 320100 [24 hrs Nurse run]

Accident & Emergency at Barnstaple: 01271 322 577
A & E Bideford: Ring Barnstaple number and ask for Bideford A&E

For the utilities:

South West Water: 0800 2300561 [24 hours, for leaks]
Gas leaks: 0800 111 999 [National number for any gas leak]
Electricity: 0800 6783105 [24 hours, for power lines down, or power cuts]

Floodline: - 0845 988 1188 for info and flood warnings, or www.environment-agency.gov.uk

8. Community Self-Help

In the event of severe weather conditions, such as heavy snow, flooding, high winds or fallen trees, or if you (or a neighbour) need any help with Doctor or Hospital appointments, power cuts or shortage of food, contact the Community Response Team member for your area on the numbers below: they will do their best to find you help.

Look out for vulnerable people and if you are concerned either for a neighbour, relative or friend then please contact your nearest Parish Council representative for assistance.

Check any elderly and/or vulnerable neighbours have access to heated drinks and food and a method of staying warm.

Remember: Often at times of localised emergency, the emergency services are stretched to the limit and anything you can do to help yourself may help alleviate difficult situations. In cases of genuine emergency then you should always dial 999 and seek professional help.

9. Staying Informed

In some cases, the advice to residents may be “stay in and stay tuned”.

BBC Radio Cornwall 95.2, 96, 103.2 FM www.bbc.co.uk/radiocornwall
Pirate FM 102.2, 102.8 FM www.piratefm.co.uk
Heart 105.1, 107 FM www.heart.co.uk/cornwall
BBC Radio Devon 94.8, 103.4 FM www.bbc.co.uk/radioodevon

When possible, the Parish Council will send out updates and information via its website at www.thornburyhamlets.com or the ‘Thornbury Tatler’ group on Facebook.

10. Community Resources

Please give some thought to what professional skills, equipment and facilities you have that might immediately assist the community in the event of a major Emergency. For example:

- A 4 x 4 vehicle or tractor
- Mechanical digger, trailers or lifting equipment.
- Power tools such as chainsaws or cutting equipment.
- Portable generators, heaters or pumps.
- Two-way (CB) radios.
- Accommodation for anyone made homeless
- Storage for food, such as contents of freezers which might otherwise be spoilt

Annex A: Emergency Plan Contact Numbers

All landline numbers are **01409** area code:

Chris Ward	S. Wonford – centre	261459	07867 540618
Tim Priest	S. Wonford – outlying areas	261673	
Keith Hutchings	Thornbury & outlying areas	261373	07788 140497
George Worth	Lashbrook & Lophorne	281336	07966 486575
Trevor Jollow	Woodacott – centre	261291	07773 881110
Tony Gifford	Brendon	261374	
Stephen Sanders	Lower Woodacott	261626	07971 695091

Thelma Priest is the Central Co-ordinator and can be reached on 01409 240194. Note that she is NOT resident in Thornbury and may not be physically present during an emergency.

Steve Bond is the Snow Warden, who holds the parish salt spreader and supplies of salt, and can be reached on 261123 or 07970 731044

Annex B: Contact Details for adjacent parish councils

All landline numbers are **01409** area code unless otherwise stated:

Shebbear	Chair: Richard Clark, 281660. Parish Clerk: David Walker, 281509.
Milton Damerel	Chair: Stephen Moyse, 261151. Parish Clerk: Lorraine Buttery, 282956.
Bradford & Cookbury	Chair: Bill Pennington, 281596. Parish Clerk: Lindsay Dearing, 01805 628251
Holsworthy Hamlets	Chair: Ray Fursdon, 253657. Clerk: Julia Foster, 255502.

Annex C: Risk Analysis

The following risk analysis identifies scenarios in which Thornbury's CRT and residents may need to act to mitigate the impact on the community:

Emergency/Probability/Effect Level on Thornbury	Possible Effects	Action by	TPC / CRT Action
Severe Weather / Medium / High	Transport impeded Loss of Utilities Failure of essential supplies	DCC Highways South West Water Western Power Distribution	Notify emergency services Ensure residents who request support are contacted and vulnerable persons are prioritised
Flooding / Low / Low	Roads impassable Property damaged	DCC Responsibility Owner	Deploy warning signage, issue sandbags
Major accident (Road, Air, Fire, etc) / Medium / High	Blocked roads Medical services Damage to residents' property	Police diversions	Coordinate emergency accommodation if requested
Flu pandemic / Low / Low	Isolation and medical support as needed	Medical services	Coordinate support for parish residents when requested
Major animal disease /Medium/High	Restriction of movement	Police and DEFRA input	Coordinate support for parish residents when requested
Security Emergency /Medium/Low	Evacuation of nearby residents	Police	Coordinate emergency accommodation if requested

Annex D: Advice to Households (included in Emergency Plan leaflet)

Be prepared: Create an Emergency Box

This will help you locate essential items quickly in an emergency. You could keep this plan with it. Contents could include:

- A list of medication, insurance policy numbers and important phone numbers such as your doctor, insurance provider, vet, school, work and close friends or relatives
- Wind-up or battery (with spares) torch and radio
- Toiletries, hand-wash gel, toilet rolls
- First Aid kit including pain relief and flu and cold medication.
- 3 days' supply of bottled water and long-life food & milk (Check sell by dates every six to twelve months)
- Camping stove & fuel
- Candles and matches

Don't forget to take prescription medications, pet food and suitable extra clothing with you if you should need to leave your home.

NOTE: This is not an exclusive list, you may wish to add additional items for your own comfort. Check and update your Emergency Box regularly.

Be prepared: Create an Emergency Bag

You might like to consider having an emergency bag (packed and ready) in case you must leave your home in a hurry or are evacuated:

- Printed/written list of all family prescription medication and dosages
- Paper copy of useful contacts (Family, Friends, Doctors, Insurance Company, Utilities, etc)
- Mobile phone (charged with credit), Mobile phone power bank
- Essential keys
- Cash/Debit/Credit Card
- First Aid Kit
- Antibacterial hand gel/disposal gloves
- Important computer information stored on disk or USB stick
- Bottled water

In cold weather, ensure you have a good supply of warm, dry clothing to hand if you must leave your home in a hurry.

AED

In the case of someone suffering a cardiac arrest in the village there will soon be an Automatic External Defibrillator (AED) at Thornbury Holiday Park in Woodacott. Other local defibrillators are: opposite Cookbury Church, at Bradford Hall, Chilsworthy Village Hall, Shebbear Village Hall. There will be trained users in the community, who can often render first-aid assistance. Watch for details in the 'Thornbury Tatler' and on the Facebook group. If you would like to be trained to use it, please contact the Parish Clerk.

Annex E – Known community resources

Resource	Contact	Conditions of use	Additional information
Salt Spreader	Steve Bond	Heavy snow or icing	
High vis clothing	Paul Taylor	Any emergency	
Flood signs	Paul Taylor	Local road flooding	+cones and sandbags
Road repair material	Paul Taylor	Road damage	Instarmac tubs

Annex F– Plan Distribution

Organisation	Contact details
Community Response Team	See list in this document
Parish Council members	List held by Parish Clerk, clerk@thornburyhamlets.com
Thornbury Tatler (newsletter)	tatler@thornburyhamlets.com
Devon CC Highways	Lucy Barrow, Steve Brockman
Devon Community Resilience Forum (to share via the DCRF website)	Electronic copies only. c/o Devon Communities Together info@devoncommunities.org.uk